



**MICHAEL N. FEUER**  
CITY ATTORNEY

REPORT NO. **R 22-0328**  
**SEP 28 2022**

**REPORT RE:**

**DRAFT ORDINANCE ADDING SECTION 20.8.3 TO ARTICLE 3, CHAPTER 1 OF DIVISION 20 OF THE LOS ANGELES ADMINISTRATIVE CODE TO CREATE AN OFFICE OF PROCUREMENT WITHIN THE OFFICE OF ADMINISTRATIVE AND RESEARCH SERVICES, ALSO KNOWN AS THE CITY ADMINISTRATIVE OFFICE**

The Honorable City Council  
of the City of Los Angeles  
Room 395, City Hall  
200 North Spring Street  
Los Angeles, California 90012

Council File No. 21-1080

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. The draft ordinance adds Section 20.8.3 to Article 3, Chapter 1 of Division 20 of the Los Angeles Administrative Code to create an Office of Procurement and Chief Procurement Officer within the Office of the City Administrator.

Council Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the Office of the City Administrator, with a request that all comments, if any, be presented directly to the City Council when this matter is considered.

If you have any questions regarding this matter, please contact Deputy City Attorney Kimberly Miera at (213) 978-8130. A member of this Office will be available when you consider this matter to answer questions you may have.

Sincerely,

MICHAEL N. FEUER, City Attorney

By 

DAVID MICHAELSON  
Chief Assistant City Attorney

DM:KM:ev  
Transmittal